



**SOCIETY FOR TRIPURA MEDICAL COLLEGE &  
Dr. B R AMBEDKAR MEMORIAL TEACHING HOSPITAL**  
(Registered under Societies Registration Act, 1860 having Registration No.5770 of 2009)

Hapania, West Tripura

No. F.5 (PUR-93)/SFTMC/2015-16/ENT/ 428

Date: 6<sup>th</sup> August, 2018

**NOTICE INVITING TENDER**

Tender in sealed cover is hereby invited by the Chief Executive Officer, Society for Tripura Medical College & Dr. BRAM Teaching Hospital, Hapania, Agartala on behalf of the Society from Reputed Manufacturer / Authorized Dealer / Authorized Distributor for Supply of the Valley lab Diathermy (Covidien) – 01 No, Direct laryngoscope large size (Anterior Commissure) – 01 No, De – Baky vascular forcep – 05 Nos, Alligator forcep for oesophagoscopy – 05 Nos & Punch Biopsy forcep for Oesophagoscopy – 05 Nos to be used by Tripura Medical College & Dr. BRAM Teaching Hospital, Hapania, Agartala. **The last date of receiving tender is upto 3.00 PM of ....27<sup>th</sup>..... August, 2018.**

**Terms & Conditions:**

1) Sealed Covered Tender is to be dropped in Tender Box kept in front of GM (HR) office **up to 3.00 PM on .27<sup>th</sup>..... August, 2018.** Tenders (**Pre Qualification bid**) are likely to be opened on the same day, if possible and hence representatives of tenderers may remain present at the time of opening the Tender.

i) Tender should be submitted in three cover system containing three parts as detailed below:

PART I: Pre Qualification bid to be kept in first sealed cover marked “Pre Qualification bid”

PART II: Technical bid to be kept in second sealed cover marked “Technical Bid”

PART III: Commercial Bid to be kept in third sealed cover marked “Financial Bid”

Part I, Part II & Part III should be kept in a separate cover.

ii) Thereafter, all the three covers shall be kept in one big cover and sealed. Bidders should take care in putting the documents as described; otherwise the bids will not be considered. The Chief Executive Officer, SFTMC, Hapania Agartala will accept covers duly sealed and stamped by the tender giver. The cover should have level which reads “TENDER FOR Valley lab Diathermy (Covidien) – 01 No, Direct laryngoscope large size (Anterior Commissure) – 01 No, De – Baky vascular forcep – 05 Nos, Alligator forcep for oesophagoscopy – 05 Nos & Punch Biopsy forcep for Oesophagoscopy – 05 Nos for Tripura Medical College & Dr. BRAM Teaching Hospital, Hapania, Agartala” also indicating thereon:

i) Reference No. of the Tender

ii) Due date for submission of the tender.

iii) Name of the firm with address, Phone & Fax, e- mail.

iii) It may be noted that prices should not be indicated in the “Pre-Qualification Bid” and “Technical Bid”.

Note:- Tenders submitted without following three bid system procedure as mentioned above will be summarily rejected.

iv) The tender giver should submit documents as per details given below:-

**A. “Pre-Qualification Bid”:-** The “Pre Qualification Bid” shall contain all details regarding the items offered by the bidder, compliance of terms and conditions, submission of attested Xerox copy of current and valid essential documents as:

1. Income Tax certificate or copy of PAN Card
2. Certificate for sole ownership / partnership
3. Authorization of dealership in case of distributor. (Attested Copy)
4. EMD @ 3% (Three percent) of quoted value.
5. Trade Licence.
6. GST Registration.

**B. Technical Bid:** The Technical Bid shall contain the technical specifications of instrument/ equipment of the brand for which rates are quoted. Advantage of any technical specification point should be clearly mentioned. **Original Literatures of the manufacturer regarding technical specifications should be submitted with the Bids.**

Technical specifications of any brand quoted by firm if found fit will be considered.

*Handwritten signature and date: 5/8/18*



**SOCIETY FOR TRIPURA MEDICAL COLLEGE &  
Dr. B R AMBEDKAR MEMORIAL TEACHING HOSPITAL**  
(Registered under Societies Registration Act, 1860 having Registration No.5770 of 2009)  
Hapania, West Tripura

C. Financial Bid: The "Financial Bid" shall contain only the rates offered by the bidders against the machine as per the list.

2. The Technical Bid and Financial Bid shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons duly authorized to do so. However written power of authority accompanying the Bid shall indicate the letter of authorization. The person or persons signing the bid shall initial all pages of the bid, except for unamended printed literature.

The pre Qualification Bid will be opened first and the eligible bidders meeting all requirements will be short-listed. There after, the Technical Bids, followed by the Financial Bids of only short listed bidders will be opened and the lowest Bidder may be selected if technical bid is found to be in order.

3. The rate should be typed and quoted in figures and words clearly in Indian currency. The rates should be quoted including excise duties and taxes applicable against each item.

4. Handwritten quotations shall be summarily rejected.

5. Demand Draft on any scheduled Bank having branch in Agartala for an amount of @ 3% of the quoted amount in the name of Society for Tripura Medical College & Dr. BRAM Teaching Hospital, payable at Agartala is to be submitted along with tender as Earnest Money Deposit (EMD) which will be treated as security deposit in case of successful bidder and will be released after the warranty period of Instrument / Equipment what so ever is over, unless the same is forfeited and for un-successful bidders, it will be released after finalization of tender.

6. In case of failure of the successful tenderer to execute supply order(s) within time allowed, the security Deposit will be forfeited in part or in full, depending on the nature of the case.

7. Guaranty / Warranty period: The Bidders must include comprehensive warranty for at least for 02 (two) year for the instrument/ equipment as the case may be from the date of completion of satisfactory installation /supply.

Bidders shall submit rate for 5 years post- warranty comprehensive AMC for the instrument/ equipment. Rate of AMC per year should not be more than 3% of total cost of the machine. Failure to comply with this condition might entail rejection of the bids. The payment of AMC will be made on bill basis after submission of satisfactory service report duly signed by the in-charge of respective departments. If the AMC payment is required in advance, then the successful bidder has to submit Bank Guarantee for corresponding value.

8. The supply order must be executed within 30 (Thirty) days from the date of issue of the supply order. A penalty @ 1% on the total value shall be charged for every week or part of week of delay beyond stipulated date of supply. However, Relaxation will be entertained only in special circumstances (Natural Calamities, War or any other situation beyond human control).

9. Price quoted should be on F.O.R door delivery basis at Tripura Medical College & Dr. BRAM Teaching Hospital, Hapania, Agartala, Tripura (w).

10. The successful bidder has to supply required quantity of appropriate furniture for installation of the instruments/ equipments.

11. The successful bidder has to provide appropriate and adequate training at its cost for a period of minimum seven days to the concerned Medical Officers and other staff, wherever necessary for operation of instruments/ equipments.

12. No insurance charge shall be payable by the Society and the successful bidder will be responsible for any breakage / damage and loss in transit.

13. The Society reserves the right to terminate unilaterally the contract or cancel the supply order at any time without any notice within the validity of the rates.

Algh  
6/8/18

**SOCIETY FOR TRIPURA MEDICAL COLLEGE &  
Dr. B R AMBEDKAR MEMORIAL TEACHING HOSPITAL**  
(Registered under Societies Registration Act, 1860 having Registration No.5770 of 2009)

**Hapania, West Tripura**

14. In case of bidders whose rates are accepted, the terms and condition of this tender notice shall be deemed to be have been duly accepted by him and will be binding agreement and the fact of submission of tender shall constitute acceptance of all conditions.
15. Any enhancement of rates within the validity period of contract will not be considered except of imposition of new tax or increase in tax rate by the Government.
16. Payment will be made after successful completion of supply, installation and demonstration. No advance payment will be entertained.
17. In-come Tax /GST will be deducted from the bill as per guidelines of the Govt. if applicable.
18. Society for Tripura Medical College reserves the right to accept the tender partly or in full without assigning any reason thereof.
19. A firm may quote rates for all items or any of the items.

*Ahgh*  
*6/8/18*

**General Manager (HR)**  
Society for TMC & Dr. BRAM Teaching Hospital  
Hapania, Agartala, Tripura (west)